

The following guidelines still apply for all students attending classes.  
**All students, teachers and parents MUST WEAR A MASK** or you will not be permitted entry into the building. Thank you in advance for your cooperation.

**Other Guidelines**

- There will be NO FOOD OR DRINK permitted, please make sure your student has had breakfast prior to being dropped off. Students will not be permitted to have individual water bottles, soft drinks, coffees, etc.
- Gum chewing is not permitted
- Cell phones, MP3 players, iPods or any musical, video or electronic equipment **are not permitted** and will be taken away.

**Discipline Process**

- Our 3 Strikes Policy—this is in regards to behavior and/or attendance. We believe that all students should respect their teachers, each other and their surroundings. If they are not being respectful, the teacher will give them a “strike.” This is also in regards to their attendance. The knowledge they gain from CCD will help them grow in their faith as they embark upon their sacraments and they miss out if they are not attending class. When a child has reached 3 strikes, the student and parents must meet with Father Tim before the student will be allowed back in class.

**Health**

- If anyone in your household has two or more of the following symptoms, please do not attend class sessions. The symptoms are: fever, cough, shortness of breath, headache, achiness, joint pain, sore throat and nausea.

**Parent and Staff Communication**

- Communication will be key during these times. For 1st, 3rd, 4th, 5th and 6th grade students, coordinators and Catechists are available by telephone and email at any time for support.
- Please look for updated announcements in the church bulletin and CCD website.
  - We are committed to the role the family plays in being the primary catechists of their children. We are also committed to working together with you as partners in the formation of your family’s faith. We welcome your suggestions, concerns, questions and you sharing with us your needs as families. Thank you for your patience and understanding!

**SACRED HEART—ST. JOSEPH**  
**2020–2021 Religious Education Handbook**

Father Tim Haberkorn  
 785-232-2863

September	13	20	27
October	4	11	18 25
November	1	8	15 22
December	6	13	20
January	10	17	24 31
February	7	14	21 28
March	7	21	28
April	11	18	25

*\*As future dates may change, please check bulletin.*



[www.shsjcc.org](http://www.shsjcc.org)

**2020-2021 Special Dates:**

- Aug 23: 11:00 am—Confirmation student/parent meeting at SHC
- Aug 30: 11:00 am—First Communion student/parent meeting at SHC
- Sept 13: 8:30 am—Enrollment for new students  
 9:00 am—Parent meeting  
**9:15 am—Virtus Touching Safety Class**
- Nov 8 : 11:30 am—First Reconciliation at SHC
- Nov 29: Thanksgiving weekend—No class
- Dec 27: Christmas Vacation—No class
- Jan 3: Christmas Vacation—No class
- Feb 7: 12:00-3:30 pm—Confirmation Retreat (no date set)  
 3:30 pm—rehearsal with Sponsors
- Feb 11: 7:00 pm—Confirmation Mass (tentative)
- Mar 14: Spring Break—No class
- Apr 4: Easter Sunday—No class
- Apr 25: Last day of class
- May 1: 10:00 am—First Communion practice at SHC
- May 2: 10:30 am—First Communion at SHC

Holy Family School 1725 NE Seward  
 Rectory: 333 NE Freeman Topeka, KS 66616  
 School 234-8980 Rectory 234-3338



## Religious Education Volunteer Staff:



Directors:	<b>Paul Allen</b>	785-221-2749
	<b>Donna White</b>	785-608-1548
PK/K:	<b>Jayde Allen</b>	785-554-7779
	<i>jaydea87@gmail.com</i>	
Grade 1:	Teacher needed	
Grade 2:	<b>Maggie Carey</b>	785-393-9881
	<i>maggie.carey1@gmail.com</i>	
Grade 3:	<b>Sabrina Seidl</b>	785-506-5236
	<i>sabrina2seidl@gmail.com</i>	
Grade 4:	<b>Ann Meier</b>	785-608-9939
	<i>ann.meier@fhlbtopeka.com</i>	
Grade 5:	<b>Paul Allen</b>	785-221-2749
	<i>paul@alleninstopeka.com</i>	
Grade 6:	Teacher needed	
Grade 7 & 8:	<b>Donna White</b>	785-608-1548
	<i>donna@shsjcc.org</i>	
Substitute	<b>Jordan White</b>	785-260-1033
	<i>shortiestuff@gmail.com</i>	

All church employees and volunteers over the age of 18 who work with children under the age of 19 are required to complete the Archdiocesan Sexual Abuse Policy Regulations.

The “Touching Safety” instruction class will be held on the first day along with new student registration on 9/13/20. You can get information by requesting a copy of the program overview and grade level subjects from the teacher or you can go to [archkck.org](http://archkck.org) or [virtus.org](http://virtus.org). If you would like to opt your child out of this class, download the Opt-Out form on the websites mentioned above or our website, [shsjcc.org](http://shsjcc.org). Please return the opt-out form by before or on 9/13 and give to the directors or your child’s teacher.

We are trying to make this transitional year as easy as possible. With COVID and all of the changing rules and regulations, we deeply appreciate your flexibility and understanding during these trying times. Please remember even if your student does not attend classes, Directors and Teachers are always available to answer questions or help with lessons. In case of inclement weather, please see TV stations or website.

## COVID-19 CHANGES

To keep parents, students and teachers safe we have opted to offer online classes for non-Sacrament classes. This year will be 1st through Confirmation only. This will mean the completing of the lessons will fall to the student and parent. For great resources including please visit [www.loyolapress.com](http://www.loyolapress.com), under the heading Faith Formation Programs click on Christ Our Life, you will then see a menu that says Directors/Principals, Catechists/Teachers, and then Families. Click on Families. Here you will find at-home, family friendly lesson plans, interactive study guides, as well as online activities and games.

## PRE-K AND KINDERGARTEN STUDENTS

Although we are not providing weekly lessons, there will be prayer sheets for download to be reviewed weekly. We are asking for parent participation in this to make sure your student doesn’t fall behind. Fun activities can also be found on the Loyola website.

## 1ST, 3RD, 4TH, 5TH AND 6TH GRADE

All of your lessons will be online, there will not be any classes in person. Your teachers will have the lessons posted online for download, the students will then have the full week to complete the lesson, and parents will confirm that the lesson has been completed by either answering a question about the lesson or giving the teacher an outline of what was covered. Each teacher will discuss which will be required. The lessons will take 15-20 minutes to complete.

## 2ND GRADE—1ST COMMUNION STUDENTS

You will be meeting in person once a month, MASKS ARE REQUIRED. This will allow the communication between students and the teacher as well as with the parents and teacher. The teacher will provide an outline of lessons for the month, review what is expected from the students, and answer any questions from parents and students. She will always be available if you should have any questions while completing assignments.

## CONFIRMATION STUDENTS

Confirmation students will continue to meet weekly, MASKS ARE REQUIRED. The classes will take place in Sacred Heart basement, which will allow for social distancing. We ask that each student bring their book, Confirmation Prep Packet, bible and rosary (if they have one-please do not purchase one), and a pen every week. The student may use a pen provided if they forget one, but the student must disinfect the pen before returning it to the teacher (wipes will be provided). After each class the students will be required to wipe down tables, and those assigned duties will rotate. 3